

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

Supplies 3-3-3

Shelf Filing

Office of Logistics, Supply Division

17 October 1963

Chief [redacted]

Chief, Records Administration Staff

Surplus Shelving for Medical Office

1. On 18 September 1963, the attached listing of Book Shelving parts was sent to [redacted] This list was provided [redacted] in order that he could determine if he had the necessary parts in surplus, and if not, what additional parts would have to be purchased to make complete units.

2. It is hoped that this shelving will be installed and ready to accommodate files of Medical Office, A&E Testing, when they move in November, to the Broyhill Building.

3. I am also enclosing a copy of Remington Rand erection and service manual that should assist the people at [redacted] in filling requests for Remington Rand shelving.

Attachments (2)

Distribution:

Orig - addressee

1 - Medical Staff (Attn: [redacted])

1 - [redacted]

✓ 1 - Records Admin Staff

(Shaw: Supply Div, 1C-47, Otr. Ege)

DDS/RAO [redacted]

(17 Oct '63)

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